



Follow Up

Following the interview, it is critical to send an immediate thank you note to the individual who just interviewed you. This note should be sent to the individual's email or cell phone, and should be custom and personal. In this note:

1. Recap your interview and what you learned.
2. Express your value to the company.
3. Illustrate reasons why the hiring manager should choose you over other candidates.
4. Express an expression of your desire to continue in the interview process.
5. Close with an optimistic statement about the potential to work together in the future (at the end of the note).

It is important to be clear and concise. Keep it short and sweet- don't write your life story.

This note should be sent immediately after your interview in order to cement your position in their mind. A hand written note is a nice gesture, but email is quicker. If you have the person's cell a text is also very effective.

We look forward to hearing from you. Let's start a conversation. 952-934-4100



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